# Examination of Senator Duffy's Primary and Secondary Residence Status

The Senate of Canada



### Table of contents

1.	Ba	ckground		1
	1.1.	Background		1
	1.2.	Retainer		1
2.	Su	mmary of findings		2
	2.1.	Framework and guidelines relate	d to Senators' residency and allowances	2
	2.2.	Assessment of Senator Duffy's F	rimary Residence Location	2
3.	Sc	ope, Limitations in Scope and Res	trictions	4
	3.1.	Scope		4
	3.2.	Limitations in Scope		5
	3.3.	Restrictions		5
	3.3	.1. Procedures Do Not Cons	stitute an Audit of Financial Statements	5
4.	Fr	mework and guidelines related to	Senators' residency and living allowances	6
	4.1.	Constitution of Canada Acts 186	7 to 1982	6
	4.2.	Period of Examination and Relev	ant Framework of Residency and Allowances	6
	4.2	.1. Senate Administrative R	ules and Other Guidelines on Allowances	6
	4.2	.2. Eligibility for Allowances		8
	4.2	.3. Allowed Costs (Mileage,	Accommodation, Per Diem)	9
	4.3.	Observations and Findings on Fr	amework for Residency and Allowances	11
5.	As	sessment of the Location of Senat	or Duffy's Primary Residence	12
	5.1.	Declarations and Claims Made b	y the Senator Duffy	12
	5.	.1. Repayment of living allow	vance by Senator Duffy	13
	5.2.	Considerations of Primary Resident	ency	13
	5.2	.1. Senator Duffy's Primary	Residence "Indicators"	13
	5.2	.2. Senator Duffy's Travel P	atterns	14
6.	As	sessment of Senator Duffy Travel	Expense Claims	18
	6.1.	Nature of Prince Edward Island to	o Ottawa claims	18
	6.2.	Occurrence of travel		18
	6.3.	Claim subject to repayment to the	e Receiver General	18
Scl	nedule <sup>1</sup>	- Summary of Senator Duffy's Lo	cation	

Deloitte LLP 800 - 100 Queen Street Ottawa ON K1P 5T8 Canada

Tel: 613-751-5378 Fax: 613-563-2244 www.deloitte.ca

May 7, 2013

Senator David Tkachuk Chair, Standing Committee on Internal Economy, Budgets and Administration The Senate of Canada Parliament Buildings Ottawa ON K1A 0A4

Dear Senator Tkachuk,

## 2. Summary of findings

#### 2.1. Framework and guidelines related to Senators' residency and allowances

1. Senators, whose "primary residence" is located more than 100 kilometres from the NCR, are entitled to a reimbursement of travel expenses, and a reimbursement of living expenses, while in the NCR for Senate business.

- 2. We have assessed that the claimed trips between Prince Edward Island and Ottawa by Senator Duffy during the period of examination did take place.
- 3. We identified one group of days where Senator Duffy submitted expense claims for per diems during a time period when he does not appear to have been in Ottawa. Included in these claims were twelve (12) days of per diems during the period where Senator Duffy appears to be located in Florida, United States, for a total amount of \$1,050.60 (12 days at \$87.55 per day). We have identified this amount as subject to repayment to the Receiver General.

Senator Duffy has issued a letter to Senator Tkachuk, dated April 18, 2013, wherein he indicates that these claims were inappropriate and that he intends to reimburse The Senate.

### Framework and guidelines related to Senators' residency and living allowances

#### 4.1. Constitution of Canada Acts 1867 to 1982

Under the Constitution (S.23), there are various qualifications to be a Senator, including:

. . .

(3) He shall be legally or equitably seised as of Freehold for his own Use and Benefit of Lands or Tenements held in Free and Common Socage, or seised or possessed for his own Use and Benefit of Lands or Tenements held in Franc-alleu or in Roture, within the Province for which he is appointed, of the Value of Four thousand Dollars, over and above all Rents, Dues, Debts, Charges, Mortgages, and Incumbrances due or payable out of or charged on or affecting the same;

. . .

- (5) He shall be resident in the Province for which he is appointed;
- (6) In the Case of Quebec he shall have his Real Property Qualification in the Electoral Division e, withi7.9(e)- a8.7(ope)23 24.4(l)2gh.orke or .6uc.tf(o(t(l)-2)-16..7381 TD (s)15.3(i)-24.4(de(ec)-12c.i)15.7(9)-24.4(orke(v)-3hoefiphape(Dues)155-246e (-p5P)10v(d.4(l)2gh)15.6-8.8(a)23.0heshall be res Fs; [(Under)-8.8(t)-16.4(U)2gh)15.6-6.3(h").)16 T\* -.0035 Tc 0 TwTm /Cs6 c13 10.120.44d.8(-2.8(ou1-0]9.1.)2191116.4)2191 -.003513Tc 0

The Senate Administrative Rules govern Senate administrative practice. They complement and are of equal authority to the Rules of the Senate, which govern Senate

#### 4.2.2. Eligibility for Allowances

	Source	April 1, 2011 to June 4, 2012	June 5, 2012 to September 30, 2012	
		A senator, who rents or leases an accommodation in the NCR, will be reimbursed for the rent by providing a copy of the lease and proof of payment.	A senator may lease accommodation in the NCR and be reimbursed for the monthly rent upon submission of a copy of the lease and proof of	
		The senator is required to submit a Declaration of Primary and Secondary Residences form on a yearly basis (at the beginning of each fiscal year) to attest that:		
Rented or leased accommodation in the NCR	Living Expenses in NCR Guidelines  Senators' Travel Policy 2.11.3	<ul> <li>the lessor is not a "family member" as defined in the Senate Administrative Rules (chapter 1:03, section 1);</li> </ul>		
		2.11.0	<ul> <li>the lease will not further the private interests of the senator or those of his or her "family member"; and</li> </ul>	
		<ul> <li>no senator or his/ her "family member" shall have an interest in a partnership or private corporation that is a party to such lease under which the partnership or corporation receives a benefit.</li> </ul>		

# 5. Assessment of the Location of Senator Duffy's Primary Residence

5.1. Declarations and Claims Made by the Senator Duffy

Table 4: Senator Duffy's Primary Residence "Indicators"

Indicator

#### Credit Card Statements

Credit card statements were provided by the Senate for the corporate Amex credit card used by Senator Duffy for Senate related travel. These records provide information as to the location and date of specific transactions, providing insight at to the location of Senator Duffy.

We have asked for, but have not received any other information related to credit cards (transaction listings) from Senator Duffy.

#### 5.2.2.2 Location Confirmed, Likely or Unconfirmed

For each of the 549 days n the period under examination, based on the available information, we also assessed whether the location determination was confirmed, likely, or unconfirmed as set out below.

Table 5: Status of Location Assessment

#### 5.2.2.3 Summary of Senator Duffy's Location and Travel Patterns

Based on all of the information available, we prepared graphic summaries of the locational indicators from April 2011 to September 2012. This information enabled us to perform a determination of Senator Duffy's location on a daily basis. This analysis, presented at Schedule 1 to this report and summarized below, represents our assessment of the location of Senator Duffy at the end of each day.

Table 6: Summary of Senator Duffy's Location



Table 7: Monthly Detail of Senator Duffy's Location

Period	Ottawa Senate Business	Other location Senate Business	Ottawa, before/after Senate Business	Ottawa, activity undocumented	Primary Residence	Other location, activity undocumented	Unknown	Total	Primary Residence (Day Trips)*
Apr-11	7	6	4	1	5	7	0	30	0
May-11	18	3	6	0	3	1	0	31	0
Jun-11	18	1	5	0	6	0	0	30	0
Jul-11	0	0	0	0	31	0	0	31	0
Aug-11	1	2	0	2	25	1	0	31	0
Sep-11	11	1	4	3	9	2	0	30	0
Oct-11	12	2	4	4	6	1	2	31	0
Nov-11	14	0	7	6	3	0	0	30	0
Dec-11	13	2	7	8	0	1	0	31	0
Jan-12	5	14	1	1	1	7	2	31	0
Feb-12	14	2	3	4	6	0	0	29	1
Mar-12	22	1	5	0	3	0	0	31	0
Apr-12	20	1	8	0	1	0	0	30	0
May-12	14	0	2	0	3	0	12	31	0
Jun-12	19	1	4	0	4	2	0	30	0
Jul-12	4	2	1	1	23	0	0	31	0
Aug-12	0	7	0	1	19	4	0	31	0
Sep-12	9	2	3	0	16	0	0	30	0
Total	201	47	64	31	164	26	16	549	1

<sup>\*</sup> Day trips not included in monthly totals

#### Majority of Time

Based on our analysis, we estimate that Senator Duffy was in Ottawa for 296 of the 549 days during the period of our examination, or approximately 54% of the period under examination, of which:

## 6. Assessment of Senator Duffy Travel Expense Claims

#### 6.1. Nature of Prince Edward Island to Ottawa claims

The majority of Senator Duffy's travel claims are for travel from Ottawa to Prince Edward Island and returning to Ottawa. The travel claims are for trips to go to the declared primary residence, as opposed to claims for travel from the declared primary residence to Ottawa in order to attend Senate business in Ottawa. Due to the distance, travel is by air, which is supported by boarding passes and other supporting

"Following our informal conversation, Tuesday evening, I went through my files for January 2012. I discovered that through a clerical error, per diems were inadvertently charged for several days when I was not in the National Capital Region.

My regular staff person was away on maternity leave and a temporary worker processed that claim.

This claim was clearly not appropriate, and I will reimburse The Senate without hesitation."

# Schedule 1 – Summary of Senator Duffy's Location



Confirmed
Likely
Unconfirmed

Date	Day	Ottawa r Senate Business (includingper diem)	Ottawa r activity undocumented	Primary Residence	Primary Residence r DayTrip	Other location r Senate business	Other location activity undocumented	Unknown
01 dunf 1 02 dunf 1 03 dunf 1 04 dunf 1 05 dunf 1 06 dunf 1 07 dunf 1 08 dunf 1 10 dunf 1 11 dunf 1	Wed Thu Fri Sat Sun Mon Tue Wed Thu Fri							

Date	Day	Ottawa Senate Business (including per diem)	Ottawa activity undocumented	Primary Residence	Primary Residence Day Trip	Other location Senate business	Other location activity undocumented	Unknown
01 Jul 11	Fri							
02 Jul 11	Sat							
03 Jul 11	Sun							
04 Jul 11	Mon							
05 Jul 11	Tue							
06 Jul 11	Wed							
07 Jul 11	Thu							
08 Jul 11	Fri							
09 Jul 11	Sat							
10 Jul 11	Sun							
11 Jul 11	Mon							
12 Jul 11	Tue							
13 Jul 11	Wed							
14 Jul 11	Thu							
15 Jul 11	Fri							
16 Jul 11	Sat							
17 Jul 11	Sun							
18 Jul 11	Mon							
19 Jul 11	Tue							
20 Jul 11	Wed							
21 Jul 11	Thu							
22 Jul 11	Fri							
23 Jul 11	Sat							
24 Jul 11	Sun							
25 Jul 11	Mon							
26 Jul 11	Tue							
27 Jul 11	Wed							
28 Jul 11	Thu							
29 Jul 11	Fri							
30 Jul 11	Sat							
31 Jul 11	Sun							
		0	0	31	0	0	0	0

Date	Day	Ottawa Senate Business (including per diem)	Ottawa activity undocumented	Primary Residence	Primary Residence Day Trip	Other location Senate business	Other location activity undocumented	Unknown
01 Aug 11 02 Aug 11 03 Aug 11 04 Aug 11 05 Aug 11 06 Aug 11 07 Aug 11 10 Aug 11 11 Aug 11 12 Aug 11 13 Aug 11 14 Aug 11 15 Aug 11 16 Aug 11 17 Aug 11 18 Aug 11	Mon Tue Wed Thu Fri Sat Sun Mon Tue Wed Thu Fri Sat Sun Mon Tue Wed Thu							

Confirmed
Likely
Unconfirmed

Date	Day	Ottawa r Senate Business (includingper diem)	Ottawa r activity undocumented	Primary Residence	Primary Residence r DayTrip	Other location r Senate business	Other location activity undocumented	Unknown
01 <b>S</b> ep <b>f</b> 1	Thu							

Confirmed
Likely
Unconfirmed

Ottawa r Other Senate Ottawa r Primary Primary location r Date activity Residence r Day **Business** Residence Senate (includingper undocumented DayTrip business diem)

	Date	Day	Ottawa Senate Business (including per diem)	Ottawa activity undocumented	Primary Residence	Primary Residence Day Trip	Other location Senate business	Other location activity undocumented	Unknown	
--	------	-----	---	------------------------------------	----------------------	----------------------------------	---	--	---------	--

Date	Day	Ottawa Senate Business (including per diem)	Ottawa activity undocumented	Primary Residence	Primary Residence Day Trip	Other location Senate business	Other location activity undocumented	Unknown
01 Jan 12	Sun							
02 Jan 12	Mon							
03 Jan 12	Tue							
04 Jan 12	Wed							
05 Jan 12	Thu							
06 Jan 12	Fri							
07 Jan 12	Sat							
08 Jan 12	Sun							
09 Jan 12	Mon							
10 Jan 12	Tue							
11 Jan 12	Wed							
12 Jan 12	Thu							
13 Jan 12	Fri							
14 Jan 12	Sat							
15 Jan 12	Sun							
16 Jan 12	Mon							
17 Jan 12	Tue							
18 Jan 12	Wed							
19 Jan 12	Thu							
20 Jan 12	Fri							
21 Jan 12	Sat							
22 Jan 12	Sun							
23 Jan 12	Mon							
24 Jan 12	Tue							
25 Jan 12	Wed							
26 Jan 12	Thu							
27 Jan 12	Fri							
28 Jan 12	Sat							
29 Jan 12	Sun							
30 Jan 12	Mon							
31 Jan 12	Tue							
		5	2	1	0	14	7	2

Date	Day	Ottawa Senate Business (including per diem)	Ottawa activity undocumented	Primary Residence	Primary Residence Day Trip	Other location Senate business	Other location activity undocumented	Unknown
01 Feb 12	Wed							
02 Feb 12	Thu							
03 Feb 12	Fri							
04 Feb 12	Sat							
05 Feb 12	Sun							
06 Feb 12	Mon							
07 Feb 12	Tue							
08 Feb 12	Wed							
09 Feb 12	Thu							
10 Feb 12	Fri							
11 Feb 12	Sat							
12 Feb 12	Sun							
13 Feb 12	Mon							
14 Feb 12	Tue							
15 Feb 12	Wed							
16 Feb 12	Thu							
17 Feb 12	Fri							
18 Feb 12	Sat							
19 Feb 12	Sun							
20 Feb 12	Mon							
21 Feb 12	Tue							
22 Feb 12	Wed							
23 Feb 12	Thu							
24 Feb 12	Fri							
25 Feb 12	Sat							
26 Feb 12	Sun							
27 Feb 12	Mon							
28 Feb 12	Tue							
29 Feb 12	Wed							
		14	7	6	1	2	0	0



Confirmed
Likely
Unconfirmed

Ottawa Senate

Date Day

Date	Day	Ottawa Senate Business (including per diem)	Ottawa activity undocumented	Primary Residence	Primary Residence Day Trip	Other location Senate business	Other location activity undocumented	Unknown
01 Aug 12 02 Aug 12 03 Aug 12 04 Aug 12 05 Aug 12 06 Aug 12 07 Aug 12 09 Aug 12 10 Aug 12 11 Aug 12 12 Aug 12 13 Aug 12 14 Aug 12	Wed Thu Fri Sat Sun Mon Tue Wed Thu Fri Sat Sun Mon Tue							

Confirmed
Likely
Unconfirmed

Ottawa
Senate
Date Day Business
(including

# www.deloitte.ca Deloitte, one of Canada's leading professional services firms, provides audit, tax, consulting, and financial advisory services. Deloitte LLP, an Ontario limited liability partnership, is the Canadian member firm of Deloitte Touche Tohmatsu Limited. Deloitte operates in Quebec as Deloitte s.e.n.c.r.l., a Quebec limited liability partnership. Deloitte refers to one or more of Deloitte Touche Tohmatsu Limited, a UK private company limited by guarantee, and its network of member firms, each of which is a legally separate and independent entity. Please see www.deloitte.com/about for a detailed description of the legal structure of Deloitte Touche Tohmatsu Limited and its member firms.

© Deloitte LLP and affiliated entities.